

短期食物援助服務隊 Short-term Food Assistance Service Team

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CONTACT INFO

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服務推廣

Service Promotion

為了讓更多社區人士認識短期食物援助服務，本服務隊分別在上環、柴灣、東涌及鰂魚涌進行分享介紹、攤位遊戲及資訊攤位活動。活動除加深社區人士對短期食物援助服務的認識外，亦促進親子互動及社區共融和諧意識。我們期望參加者關心鄰里及親友，當遇上有需要人士時能推介服務予他們，渡過難關。

如有興趣瞭解本服務的詳情，請瀏覽「眾膳坊」食物銀行網頁或致電2596 2746與我們聯絡。



In order to let the community learn more about the Short-term Food Assistance Service, our service team conducted sharing, booth games, and information booth activities in Sheung Wan, Chai Wan, Tung Chung, and Quarry Bay. These activities not only enriched the public's familiarity with short-term food assistance services, but also promoted parent-child interaction and strengthened community inclusion and harmony. We hope our participants to care about their neighbors and relatives, and introduce the services to the needy to overcome the difficulties.

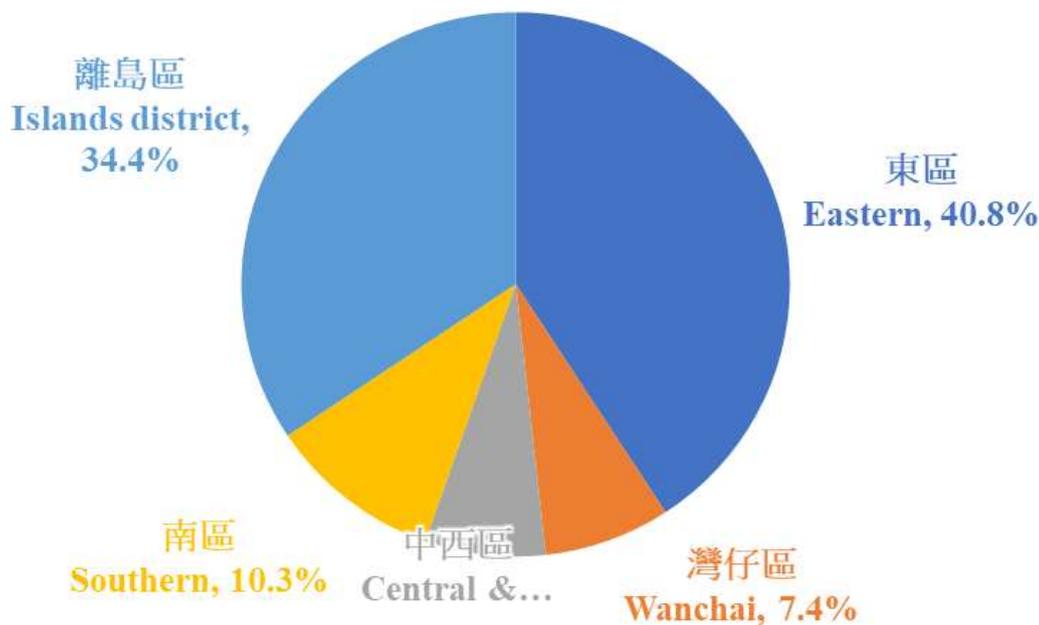
To learn more about the our service, please refer to People's Food Bank website or contact us via 2596 2746.

服務統計

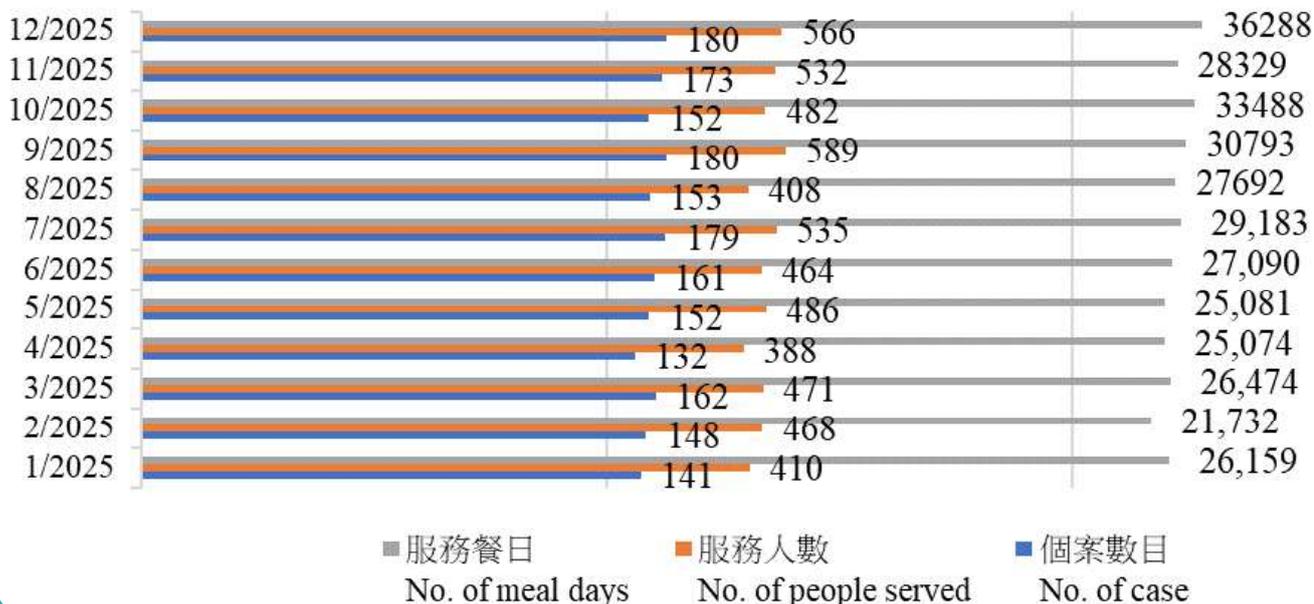
Service Statistics



已批核個案的地區分佈 (2025年1月至2025年12月)
District Distribution of the Approved Cases (from January 2025 to December 2025)



已批核服務數據 (由2025年1月至2025年12月)
Approved Service Statistics (from January 2025 to December 2025)



服 **SERVICE QUALITY STANDARDS 13**

務

服務單位尊重服務使用者的私人財產權利。

The service unit respects the service users' right in relation to private property.

質

遺失和拾獲物件

Lost Items and Found Objects

素

目的 **Objective:**

備有妥善處理報失和拾獲物件（包括金錢）程序，以保障服務使用者、義工及職員的私人財產。

To set out the proper procedures for handling reports of lost items and found objects (including money) for the protection of the private property owned by service users, registered volunteers and staff.

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標準 **Standard:**

遇有服務使用者報失物件，或遇有拾獲物件（包括金錢）時，職員必須盡力了解情況，並協助尋回失物或找回物主。

1. Staff shall make every effort to look into the incidents of lost or found objects (including money) and render assistance to locate the lost objects and the owner of any unattended property in case of receiving a report from any service user(s).

如有拾獲物品或拾獲物品獲認領後，須盡快更新拾獲物件（包括金錢）清單，並在單位內公眾地方張貼公佈。

2. Summary of the unclaimed found objects (including money) shall be updated as soon as possible when any items/objects are found or claimed. The updated summary shall be published in the public areas of the service unit for public attention.

服務單位需妥善保管拾獲物件，以待認領。所有存放超過三個月而沒人認領的物件將予清理；有用的物件可視作捐贈物品、轉贈有需要的團體／人士或變賣；無用之物件將予棄掉。

3. Service units shall keep the found items until they can be claimed. Service units shall dispose the unclaimed found objects stored for over three months. Useful unclaimed items can be regarded as donated items and be donated to other organizations/persons or be sold off. Useless items will be discarded.

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標準 Standard:

若失物為金錢而金額不多於港幣1,000元，於超過三個月沒有人認領情況下，將自動視作捐款予本會，並根據本會捐款程序辦理。

In the circumstances of any found items of cash not in excess of Hong Kong Dollars 1,000 and unclaimed for over three months, it should be treated as donations to the Settlement and handled in accordance with the Settlement's respective procedures of handling donations.

- 4.

如拾獲貴重物件（估計價值約港幣1,000元或以上）或金錢（金額達港幣1,000元或以上），或身份證／信用卡（在確定單位沒法聯絡得上失物者情況下），職員應即時通知單位主管，並把拾獲物件或金錢交予警方處理。

Staff should immediately report to the unit heads for arranging the unclaimed property/objects or money to the Police in the circumstances of any found items of valuable property or object (in an estimated amount of more than Hong Kong Dollars 1,000) or in monetary (cash amount of Hong Kong Dollars 1,000 or above), or Identity Cards or credit cards (under the condition of failing to locate the card holders through service units).

- 5.

凡有報失、拾獲物件事件及處理沒人認領物件時，單位職員均須清楚記錄和存檔。

- 6.

如在單位內拾獲屬容易變壞的物品（如：蔬果食物）、有危險性或厭惡性的物品（如：化學品／藥物）或其他不宜長期保存在單位內的物品，在合理短時間內無法辨識擁有人或無人認領，單位可以其認為合適的方式處理該物品。

If perishables (such as food), dangerous and aversive items (such as chemicals and medicines), or other objects that should not be kept in the Unit for a long time are found and the respective owner could not be located within a reasonable period, service units could handle the unclaimed property/objects with actions they consider appropriate.

- 7.